



# BLACKBURN BOWLS CLUB - HIRE OF FACILITIES

PLEASE PUT AN "X" IN THE APPROPRIATE BOX AND/OR SUPPLY APPROPRIATE INFORMATION.

## HIRER DETAILS

Name of Organisation/Person		Person to contact		Phone Number(s)	
Address					Postcode
Email Address:					
Date Required	Day of the Week	Start Time for Function		Finish Time for Function	
Purpose of hire: e.g Birthday, Corj				Approx. how many	

Decorate hall  Yes  No

Desirable Start Time to decorate

### BOWLS (The Club can supply bowls and Instructors)

Yes  No  Approx. number to play bowls

**PLEASE ENSURE THOSE BOWLING WEAR FLAT SOLED SHOES OR GO BARE FEET.**

**NO FOOD, DRINK OR SMOKING ON THE PLAYING SURFACES AT ANY TIME.**

**EQUIPMENT**  Barbecue  Kitchen Stoves  Crockery / Cutlery  Tables & Chairs  
 P/A system  Audio / Visual

**CATERING**  Yes  No

Self  External

Start time for Caterer

**All non-members must sign the Visitor's' Book on arrival (or list of attendees provided by hirer)**

**Venue and its facilities are to be left clean and tidy with all furniture to be re-placed to their original positions**

**BAR:** We have a limited liquor license. Due to licensing regulations we cannot allow alcohol to be brought onto the premises.

The Blackburn Bowls Club operates under the Responsible service of Alcohol rules and will refuse service if under 18yrs. or in a state of intoxication. Certain standards of behaviour are expected from guests and members.

Our policy is to serve guests in a responsible, friendly and professional manner.

**Soft drinks, Beer, Wine & Spirits can be purchased from the Bar at very competitive pricing.**

### BAR REQUIRED

NO

YES

Opening Time.

Closing Time

**The Bar must close at 11.30 PM**

**The Bar staff will cost extra :**

**\$100 for up to 50 people**

**\$200 for 51-100 people**

Hirer may elect to have a predetermined tab for drinks to be supplied to guests.

An advance payment at the function is required for this service and will be monitored through the club cash registers.

Please advise ahead of time for this type of arrangement.

**PLEASE NOTE THE CLUB DOES NOT HAVE EFTPOS FACILITIES.**

We reserve the right to re-book the date held where a deposit is **NOT** paid within seven (7) days.

**PLEASE MAIL DEPOSIT OF \$100 TO:**

**Blackburn Bowls Club. P.O. Box 74, Blackburn South 3130**



### CONTACT DETAILS

Jeff Woods Tel; 9878 5919 [BlackburnBC\\_Functions@outlook.com](mailto:BlackburnBC_Functions@outlook.com)

For more information go to BLACKBURN WEB SITE [www.blackburnbowlsclub.com.au](http://www.blackburnbowlsclub.com.au)