



BLACKBURN BOWLS CLUB - HIRE OF FACILITIES

PLEASE PUT AN "X" IN THE APPROPRIATE BOX AND/OR SUPPLY APPROPRIATE INFORMATION.

HIRER DETAILS

Name of Organisation/Person	Person to contact	Phone Number(s)	
Address Email Address:			Postcode
Date Required	Day of the Week	Start Time for Function	Finish Time for Function
Purpose of hire: e.g. Birthday, Cor			Approx. how many

Decorate hall Yes No Desirable Start Time to decorate

BOWLS (The Club can supply bowls and instructors)

Yes No Approx. number to play bowls

PLEASE ENSURE THOSE BOWLING WEAR FLAT SOLED SHOES OR GO BARE FEET.

NO FOOD, DRINK OR SMOKING ON THE PLAYING SURFACES AT ANY TIME.

EQUIPMENT

Barbecue Kitchen Stoves Crockery / Cutlery Tables & Chairs

P/A system Audio / Visual

CATERING

Yes No Self External Start time for Caterer

All non-members must sign the Visitor's' Book on arrival (or list of attendees provided by hirer)

Venue and its facilities are to be left clean and tidy with all furniture to be re-placed to their original positions

BAR: We have a limited liquor license. Due to licensing regulations we cannot allow alcohol to be brought onto the premises. The Blackburn Bowls Club operates under the Responsible service of Alcohol rules and will refuse service if under 18yrs.

or in a state of intoxication. Certain standards of behaviour are expected from guests and members.

Our policy is to serve guests in a responsible, friendly and professional manner.

Soft drinks, Beer, Wine & Spirits can be purchased from the Bar at very competitive pricing.

The Bar must close at 11.30 PM

BAR REQUIRED

NO YES Opening Time. Closing Time

The Bar staff will cost extra :

\$100 for up to 50 people \$200 for 51-100 people

Hirer may elect to have a predetermined tab for drinks to be supplied to guests.

An advance payment at the function is required for this service and will be monitored through the club cash registers. Please advise ahead of time for this type of arrangement.

PLEASE NOTE THE CLUB DOES HAVE EFTPOS FACILITIES.

We reserve the right to re-book the date held where a deposit is **NOT** paid within seven (7) days.

PLEASE EFT THE DEPOSIT OF \$100

Bendigo Bank Account:☐

BSB 633-000 Account Number 1498 51941

**NO
LIVE BANDS**

Jeff Woods 0429 879 663 BlackburnBC_Functions@outlook.com

For more information go to BLACKBURN WEB SITE www.blackburnbowlsclub.com.au