



BLACKBURN BOWLS CLUB - HIRE OF FACILITIES

PLEASE PUT AN "X" IN THE APPROPRIATE BOX AND/OR SUPPLY APPROPRIATE INFORMATION.

HIRER DETAILS

Name of Organisation/Person	Person to contact	Phone Number(s)	
Address			Postcode
Email Address:			
Date Required	Day of the Week	Start Time for Function	Finish Time for Function
Purpose of hire: e.g Birthday, Corporate.			Approx. how many

Decorate hall Yes No

Desirable Start Time to set up

BOWLS (The Club can supply bowls and Instructors)

Yes No Approx. number to play bowls

PLEASE ENSURE THOSE BOWLING WEAR FLAT SOLED SHOES OR GO BARE FEET.

NO FOOD, DRINK OR SMOKING ON THE PLAYING SURFACES AT ANY TIME.

EQUIPMENT Barbecue Kitchen Stoves Crockery / Cutlery Tables & Chairs

P/A system Audio / Visual

CATERING Yes No

Self External Start time for Caterer

All non-members must sign the Visitor's' Book on arrival (or list of attendees provided by hirer)

Venue and its facilities are to be left clean and tidy with all furniture to be placed to their original positions

BAR: We have a limited liquor license. Due to licensing regulations we cannot allow alcohol to be brought onto the premises.

The Blackburn Bowls Club operates under the Responsible service of Alcohol rules and will refuse service if under 18yrs or in a state of intoxication. Certain standards of behaviour are expected from guests and members.

Our policy is to serve guests in a responsible, friendly and professional manner.

Soft drinks, Beer, Wine & Spirits can be purchased from the Bar at very competitive pricing.

BAR REQUIRED

The Bar must close at 11.30 PM

NO YES Opening Time. Closing Time

The Bar staff will cost extra :

\$100 for up to 99 people \$200 for 100+ people

Hirer may elect to have a predetermined tab for drinks to be supplied to guests.

Please advise ahead of time for this type of arrangement.

We reserve the right to re-book the date held where a deposit is **NOT** paid within seven (7) days.

TO CONFIRM YOUR BOOKING, PLEASE PAY DEPOSIT OF \$100:

Payment should be made to Bendigo Bank Account:

BSB 633-000

Account Number 1498 51941

**NO
LIVE BANDS**

Jeff Woods Tel; 0429 878 663

functions@blackburnbowlsclub.com.au

For more information go to BLACKBURN WEB SITE www.blackburnbowlsclub.com.au